

		QUALITY MANUAL #2.1
Author: Anthony Broomhead	Document Name: FOOD QUALITY REPORT (FQR) FORM	
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FOOD QUALITY REPORT

Report Date:	Centre Name:
Product Name:	

Found By: ☐ Member ☐ Staff ☐ Home Delivery Member

Date of Quality Incident:	Date Product Purchased:
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Product & / or Packaging Returned? ☐ YES ☐ NO

Foreign Object / Defect Returned? ☐ YES* ☐ NO

Please take a photo of any foreign objects or faulty products and send them with the completed FQR.

*If foreign object returned to Centre, please send to Quality Team at Head Office with a copy of the FQR (AUS Only)

*For NZ centres, please send the foreign object to Joanna Cooper with a copy of the FQR.

Best Before Date:

DESCRIPTION OF COMPLAINT / INJURY / HOME DELIVERY ISSUE (IF ANY)

CLIENT DETAILS		
Client Name:		
Address:		
City:	State:	Postcode:
Telephone Number:		
Email:		

Report Completed By:	
Centre Manager Name:	

Please Email complete FQR to: FoodQualityAU@jennycraig.com.au

Please keep a copy of the FQR and add it to the Members file.

Please post any foreign objects to: Food Quality, Jenny Craig Weight Loss Centres Pty Ltd, Repy Paid 61587 (AUS Centres Only).

HEAD OFFICE USE ONLY	
Date FQR Received:	Call to Member: <input type="checkbox"/> YES <input type="checkbox"/> NO Date:
QA Comments:	
CC Reference:	